

Alpine Chapel

Answers to Frequently Asked Questions about E-Tithe

Q. What is E-Tithe?

- A. E-Tithe is *automatic* bill payment whereby your payment is deducted automatically from your checking or savings account.

Q. What is the advantage of E-Tithe?

- A. It saves time! It saves work! It is a great opportunity for those who have never made a commitment to giving regularly to take that step of faith.

Q. How can you transfer money from my account?

- A. Only with your authorization.

Q. When is the E-Tithe transferred from my account?

- A. On its due date. You never have to worry about forgetting a payment or mailing it on time.

Q. When are the due dates scheduled?

- A. You specify the start date and how often you want to give (Annually, monthly, semi-monthly, bi-monthly or weekly)

Q. Who makes the transfer?

- A. Alpine has contracted with Vanco Services LLC, a financial technology services company that provides electronic funds transfer services to over 5,000 other churches.

Q. If I do not write checks, how do I keep my checkbook balance straight?

- A. Since your payment is made at a pre-established time, you simply record it in your check register on the appropriate date.

Q. Without a canceled check, how can I prove I made my payment?

- A. Your bank statement gives you an itemized list of electronic payments. It is your proof of payment. And Alpine will continue to provide a year end giving statement.

Q. Is E-Tithe risky?

- A. E-Tithe is less risky than check payment. It cannot be lost, stolen or destroyed in the mail. It has an extremely high rate of accuracy.

Q. What if I change bank accounts?

- A. Notify us and we will give you a new authorization form to complete.

Q. How much does E-Tithe cost?

- A. It costs you nothing. Plus you save the cost of stamps, checks and envelopes if you normally mail your contribution. It costs Alpine Chapel a small fee to set up the initial automatic payment, then \$0.25/transaction after that.

Q. What if I try E-Tithe and don't like it?

- A. You can cancel your authorization by notifying us any time. Vanco Services LLC requires at least 2 banking days advance notice for changes or cancellations. But, once you've enjoyed the convenience, time and money savings of E-Tithe, we doubt you will want to go back to paying bills the way you did before.

Q. How do I sign up for E-Tithe?

- A. Complete and sign the member authorization form and return it to Alpine along with a voided check or savings deposit slip.



E-TITHE AUTHORIZATION FORM

Office Use Only:

Date: _____

Member #: _____

Effective Date: _____

New Authorization

Change Contribution Amount

Change Contribution Date

Change Financial Institution Account

Discontinue Electronic Contribution

Name of Member (Please Print)

Address

City

State

Zip

Regular Contribution

Weekly (Transferred on Mondays)

BiWeekly (Transferred on Mondays)

Monthly (Transferred on the 1st or the 15th)
CIRCLE ONE: 1ST 15TH

Quarterly (Beginning 1st of _____)

General Fund \$ _____

Undesignated Missions \$ _____

Total Amount Per Contribution \$ _____

One Time Gifts

Easter
(Transferred April 1st) \$ _____

Christmas
(Transferred Dec. 15th) \$ _____

Thanksgiving
Missions Emphasis
(Transferred Nov. 20th) \$ _____

Other _____ \$ _____

Date of Other Transfer _____

Please take my contribution directly from the account specified:

Checking Account
(attach a voided check)

Savings Account
(attach a savings deposit slip)

Routing #:

Routing number must start with 0, 1, 2, or 3, is 9 digits long, and is located at bottom of check between these symbols

Account #:

I authorize **Alpine Chapel** to process debit entries to my account. I have attached a voided check or savings deposit slip. This authority will remain in effect until I give reasonable notification to terminate this authorization.

Authorized signature on my account:

Date:

Please attach a voided check or savings deposit slip.